



## OFFICIAL TIMELINE

(Flexible based on Board direction)

### Oak Park Unified School District Superintendent Search

Note: *Blue italicized text* indicates Board Participation

<b>DEC 2020 - JAN 2021</b>	December 2	District receives proposals
	December 16	<i>Proposal Presentations / Board approves contract January 7, 2021</i>
<b>JAN-FEB 2021 Phases 1-4</b>	January 12	<i>Board confers with consultants and determines characteristics, skills &amp; qualities desired in a new superintendent; Board publicly announces timeline and procedures for superintendent selection</i>
	January 25-29; February 1, 2	Consultants confer with staff and community designated by the Board to receive input; Online survey is posted to district website January 13-February 2
	January-February	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	February 8 and 15	Advertising and active recruitment; Ad appears in <u>EdCal</u> , (Two consecutive publications)
<b>MAR 2021 Phase 5</b>	<b>March 1, 5:00 PM</b>	<b>Deadline for applications</b>
	Mid-March	Consultants complete comprehensive reference and background checks on applicants
	March 17	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed</i>
<b>MAR-APR 2021 Phases 6-8</b>	March 28-29	<i>Board interviews candidates; selects finalist(s)</i>
	Early Mid-April	<i>Board completes the validation process of the leading candidate and makes final determination</i>
	April 20	<i>Board approves superintendent contract at a <b>regularly scheduled</b> board meeting</i>
<b>JULY 2021 Phase 9</b>	July 1 (as mutually agreed)	New superintendent begins